



# Agenda

Finance Committee Meeting  
January 3, 2007 – 5:15 pm  
City Council Chambers

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES:

DECEMBER 4, 2006

CITY CLERK'S OFFICE

DATE 12-28-06 TIME 1:15

SERVED BY Laura L.

RECEIVED BY Janella V.

**INFORMATIONAL AGENDA:**

**CONSENT AGENDA:**

6. REQUEST FOR APPROVAL OF GRANT AWARD – SANTA FE ARTS COMMISSION ARTWORKS PROGRAM; NANCY G. DICKENSON (SABRINA PRATT)
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND
7. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – PHYSICALS FOR FIREFIGHTERS; CONCENTRA MEDICAL CENTER (RFP #07/03/P) (BRIAN CALDWELL)
8. REQUEST FOR APPROVAL OF MEMORANDUM OF AGREEMENT – HOUSEHOLD HAZARDOUS WASTE DAY; CITY OF SANTA FE, SANTA FE COUNTY AND SOLID WASTE MANAGEMENT AGENCY (WILLIAM DEGRANDE)
9. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – IMMIGRANT ADVOCACY IN NORTHERN NEW MEXICO; SOMOS UN PUEBLO UNIDO (RON QUARLES)
  - A. REQUEST FOR APPROVAL OF GRANT AGREEMENT - FAIR HOUSING INITIATIVES PROGRAM; U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE FROM GRANT REVENUES – GRANT FUND
10. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – SERVICES FOR PUBLIC WATER SUPPLY SYSTEM FOR MRC (RFP #07/14/P); R.A.M. PLUMBING & WATER SERVICES (LARRY LUJAN)
11. REQUEST FOR APPROVAL OF BUDGET INCREASE FROM 2006 BOND ISSUE PROCEEDS FOR GCCC IMPROVEMENTS (ROBERT SIQUEIROS AND RUBEN LOVATO)



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12. REQUEST FOR CONCEPT APPROVAL OF UNDERGROUND RIGHT-OF-WAY EASEMENT FROM CITY OF SANTA FE – LENSIC REDEVELOPMENT PARKING GARAGE; GREER ENTERPRISES, INC. (KARL H. SOMMER, AGENT) (ROBERT SIQUEIROS)
13. REQUEST FOR APPROVAL OF BUDGET INCREASE FOR DIGITAL CAMERAS FROM GRANT REVENUES – POLICE DEPARTMENT; WAL-MART FOUNDATION AND SAM'S CLUB FOUNDATION (CHIEF ERIC JOHNSON)
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GENERAL FUND POLICE
14. DISCUSSION OF REPORT ON DOG PARKS AND REQUEST FOR APPROVAL OF FURTHER DIRECTION (ANNE MCLAUGHLIN)
15. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – WEBSITE SERVICES FOR SANTA FE CONVENTION AND VISITORS BUREAU (RFP #07/07P); STUDIO X, INC. (TOM MAGUIRE)
16. REQUEST FOR APPROVAL OF JOINT POWERS AGREEMENT – DISSEMINATE SANTA FE INFORMATION ALONG WITH VISITOR GUIDES FOR PROMOTION OF CITY OF SANTA FE AT NEW MEXICO STATE/SANTA FE VISITOR INFORMATION CENTER; NEW MEXICO DEPARTMENT OF TOURISM (TOM MAGUIRE)
17. REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT – PUBLICATION SERVICES OF SANTA FE VISITORS GUIDE; MISCELLANEOUS PUBLICATIONS, INC. (TOM MAGUIRE)
18. REQUEST FOR APPROVAL OF COOPERATIVE AGREEMENT FOR WATER HARVESTING; SANTA FE RAILYARD COMMUNITY CORPORATION, THE CITY OF SANTA FE AND THE TRUST FOR PUBLIC LAND (FRANK ROMERO)
19. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO PREPARE AN ORDINANCE AMENDING CHAPTER VII SFCC 1987 IN ORDER TO RESCIND ALL REFERENCES AND USES OF THE UNIVERSAL BUILDING CODE AND ASSOCIATED CODES AND TO ADOPT THE INTERNATIONAL BUILDING CODE AND ASSOCIATED CODES IN ACCORDANCE WITH THE STATE OF NEW MEXICO CONSTRUCTION INDUSTRIES DIVISION; AND TO DEVELOP ADDITIONAL GREEN BUILDING STANDARDS (COUNCILOR CALVERT, MAYOR COSS, COUNCILORS WURZBURGER AND BUSHEE) (JACK HIATT AND JEANNE PRICE)
20. REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING THE EFFORTS OF THE SANTA FE PUBLIC SCHOOLS TO PROMOTE FITNESS AND HEALTHY LIFESTYLES (COUNCILOR ORTIZ) (LYNN HATHAWAY)
21. REQUEST FOR APPROVAL OF A RESOLUTION ESTABLISHING A CITY COOPERATIVE PROGRAM WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (COUNCILOR HELDMEYER) (ROBERT ROMERO AND LAWRENCE ORTIZ)



# Agenda

22. REQUEST FOR APPROVAL OF A RESOLUTION REPEALING RESOLUTION NO. 2001-27 AND ADOPTING A RESOLUTION REESTABLISHING THE SANTA FE RIVER COMMISSION (MAYOR COSS) (ROBERT ROMERO AND JANINE JOHNSON)
23. REQUEST FOR APPROVAL OF A RESOLUTION REPEALING RESOLUTION NO. 2006-1 RELATING TO THE OPEN MEETINGS ACT; ADOPTING THE STATE OF NEW MEXICO OPEN MEETINGS ACT BY REFERENCE; AND ADOPTING NOTICE REQUIREMENTS (MAYOR COSS) (YOLANDA VIGIL)

## DISCUSSION:

24. REQUEST FOR APPROVAL OF A RESOLUTION EXPRESSING THE GOVERNING BODY'S DESIRE TO EMPLOY A YOUTH CONSERVATION CORPS PROGRAM TO ASSIST THE CITY IN MAKING IMPROVEMENT TO THE SANTA FE RIVER (MAYOR COSS, COUNCILORS TRUJILLO, CHAVEZ, WURZBURGER AND CALVERT) (ROBERT ROMERO, JANINE JOHNSTON)
  - A. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT OF PROFESSIONAL SERVICES AGREEMENT – PROVIDE JOB TRAINING AND EMPLOYMENT FOR THE SANTA FE RIVER AND RELATED WATERSHED; YOUTHWORKS (JANINE JOHNSTON)
    1. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND
25. REQUEST FOR APPROVAL TO START NEGOTIATIONS WITH AAA AND SANTA FE COUNTY TO SPLIT CITY AND COUNTY SENIOR SERVICES AND FEDERAL AND STATE FUNDING ALLOCATIONS (RUBEN LOVATO)
26. REQUEST FOR APPROVAL OF BUDGET INCREASE CONTINGENT ON AMENDED CONTRACT FOR FUNDING WITH THE COUNTY OF SANTA FE – ELDORADO SENIOR SERVICES (RUBEN LOVATO)
27. REQUEST FOR APPROVAL OF SANTA FE FARMERS MARKET USE OF RAILYARD PLAZA AND ALAMEDA; THE SANTA FE RAILYARD COMMUNITY CORPORATION (FRANK ROMERO)
28. REQUEST FOR APPROVAL OF A RESOLUTION ORGANIZING A WORKING GROUP TO MAKE RECOMMENDATIONS TO THE GOVERNING BODY REGARDING POLICIES AND PROCEDURES, MANAGEMENT, MAINTENANCE AND OPERATIONS, AND BUDGET FOR THE RAILYARD PARK, PLAZA AND ALAMEDA (MAYOR COSS) (ROBERT ROMERO AND FRANK ROMERO)
29. REQUEST FOR APPROVAL OF BUDGET INCREASE (GENERAL FUND) FOR SALARY ADJUSTMENTS PURSUANT TO SANTA FE FIREFIGHTERS ASSOCIATION COLLECTIVE BARGAINING CONTRACT (KATHRYN RAVELING)



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30. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO IMPLEMENT A REDUCED ANNUAL FEE FOR DOWNTOWN TOUR COMPANIES (COUNCILOR ORTIZ) (ROBERT ROMERO, BILL HON AND WALTER ROYBAL)
  - A. REQUEST FOR APPROVAL OF BUDGET DECREASE – PARKING ENTERPRISE FUND
31. REVIEW OF AND POTENTIAL APPROVAL OF ACTION ON AMENDMENTS OF RESOLUTION NO. 2006-43 AMENDING THE GOVERNING BODY PROCEDURAL RULES REGARDING COUNCIL MEETING START TIMES (GALEN BULLER)
32. REVIEW OF FINANCIAL REPORT FOR DESIGN WEEK 2006 (CRAIG FIELDS)
33. OTHER FINANCIAL INFORMATION
  - A. REVIEW OF GROSS RECEIPTS TAX AND LODGERS' TAX TO-DATE (KATHRYN RAVELING)
34. MATTERS FROM THE COMMITTEE
35. ADJOURNMENT

Interpreter for hearing impaired is available through City Clerk's Office upon 5 days notice.

**SUMMARY OF ACTION  
FINANCE COMMITTEE MEETING  
Wednesday, January 3, 2007**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
<b>CALL TO ORDER</b>	<b>Quorum</b>	<b>1</b>
<b>APPROVAL OF AGENDA</b>	<b>Approved [amended]</b>	<b>1</b>
<b>APPROVAL OF CONSENT AGENDA</b>	<b>Approved [amended]</b>	<b>2</b>
<b>CONSENT AGENDA LISTING</b>		<b>2-4</b>
<b>APPROVAL OF MINUTES DECEMBER 4, 2006</b>	<b>Approved</b>	<b>4</b>
<b>INFORMATIONAL AGENDA Report on Snow Removal</b>	<b>Information/discussion</b>	<b>4-6</b>
<b><u>CONSENT CALENDAR DISCUSSION</u></b>		
<b>REQUEST FOR APPROVAL OF MEMORANDUM OF AGREEMENT -- HOUSEHOLD HAZARDOUS WASTE DAY; CITY OF SANTA FE; SANTA FE COUNTY AND SOLID WASTE MANAGEMENT AGENCY</b>	<b>Approved</b>	<b>6-7</b>
<b>REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT - WEBSITE SERVICES FOR SANTA FE CONVENTION AND VISITORS BUREAU (RFP #07/07/P); STUDIO X, INC.</b>	<b>Approved</b>	<b>7</b>

**ITEM****ACTION****PAGE****DISCUSSION AGENDA**

**REQUEST FOR APPROVAL OF A  
RESOLUTION EXPRESSING THE  
GOVERNING BODY'S DESIRE TO  
EMPLOY A YOUTH CONSERVATION  
CORPS PROGRAM TO ASSIST THE  
CITY IN MAKING IMPROVEMENTS TO  
THE SANTA FE RIVER**

**REQUEST FOR APPROVAL OF  
SOLE SOURCE PROCUREMENT  
OF PROFESSIONAL SERVICES  
AGREEMENT – PROVIDE JOB  
TRAINING AND EMPLOYMENT  
FOR THE SANTA FE RIVER AND  
RELATED WATERSHED;  
YOUTHWORKS**

**REQUEST FOR APPROVAL OF  
BUDGET ADJUSTMENT –  
PROJECT FUND**

**Approved**

**8**

**REQUEST FOR APPROVAL TO START  
NEGOTIATIONS WITH AAA AND  
SANTA FE COUNTY TO SPLIT CITY AND  
COUNTY SERVICES AND FEDERAL AND  
STATE FUNDING ALLOCATIONS**

**Approved**

**8-11**

**REQUEST FOR APPROVAL OF BUDGET  
INCREASE CONTINGENT ON AMENDED  
CONTRACT FOR FUNDING WITH THE  
COUNTY OF SANTA FE – ELDORADO  
SENIOR SERVICES.**

**No action necessary**

**11**

**REQUEST FOR APPROVAL OF SANTA  
FE FARMERS MARKET USE OF  
RAILYARD PLAZA AND ALAMEDA; THE  
SANTA FE RAILYARD COMMUNITY  
CORPORATION**

**Approved [amended]**

**11-15**

**ITEM****ACTION****PAGE**

**REQUEST FOR APPROVAL OF A  
RESOLUTION ORGANIZING A WORKING  
GROUP TO MAKE RECOMMENDATIONS  
TO THE GOVERNING BODY REGARDING  
POLICIES AND PROCEDURES,  
MANAGEMENT; MAINTENANCE AND  
OPERATIONS, AND BUDGET FOR THE  
RAILYARD PARK, PLAZA AND ALAMEDA**

**Approved [conditions]**

**15-16**

**REQUEST FOR APPROVAL OF BUDGET  
INCREASE (GENERAL FUND) FOR SALARY  
ADJUSTMENTS PURSUANT TO SANTA FE  
FIREFIGHTERS ASSOCIATION  
COLLECTIVE BARGAINING AGREEMENT**

**Approved**

**16-17**

**REQUEST FOR APPROVAL OF A  
RESOLUTION DIRECTING STAFF TO  
IMPLEMENT A REDUCED ANNUAL FEE  
FOR DOWNTOWN TOUR COMPANIES**

**REQUEST FOR APPROVAL OF  
BUDGET DECREASE – PARKING  
ENTERPRISE FUND**

**Approved**

**17-18**

**REVIEW OF AND POTENTIAL APPROVAL  
OF ACTION ON AMENDMENTS OF  
RESOLUTION NO. 2006-43, AMENDING  
THE GOVERNING BODY PROCEDURAL  
RULES REGARDING COUNCIL MEETING  
START TIMES**

**Approved**

**19-21**

**REVIEW OF FINANCIAL REPORT FOR  
DESIGN WEEK 2006**

**Postponed to 2/2007**

**21**

**OTHER FINANCIAL INFORMATION**

**REVIEW OF GROSS RECEIPTS  
TAX AND LODGERS' TAX TO DATE**

**Information/discussion**

**21**

**MATTERS FROM THE COMMITTEE**

**Information/discussion**

**21**

**ADJOURNMENT**

**21**

**MINUTES OF THE  
CITY OF SANTA FE  
FINANCE COMMITTEE  
Wednesday, January 3, 2007**

**1. CALL TO ORDER**

A meeting of the Finance Committee was called to order by Chair Karen Heldmeyer, at 5:15 p.m., on Wednesday, January 3, 2007, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Councilor Karen Heldmeyer, Chair  
Councilor Christopher Calvert  
Councilor Carmichael Dominguez  
Councilor Matthew Ortiz  
Councilor Rebecca Wurzbarger

**OTHERS ATTENDING:**

Kathryn Raveling, Finance Director  
Yolanda Green, Finance Division  
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

**NOTE: All items in the Committee packets for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Finance Department.**

**3. APPROVAL OF AGENDA**

Ms. Raveling said staff would like to make a short presentation on the snow removal process, which was requested by Robert Romero. Chair Heldmeyer said this will be added under the Information Items.

**MOTION:** Councilor Wurzbarger moved, seconded by Councilor Dominguez, to approve the Agenda, as amended.

**VOTE:** The motion was approved on a voice vote [absent for this action: Councilor Calvert].



#### **4. APPROVAL OF CONSENT AGENDA**

MOTION: Councilor Ortiz moved, seconded by Councilor Dominguez, to approve the following Consent Agenda, as amended.

VOTE: The motion was approved on a voice vote [absent for this action: Councilor Calvert].

#### **CONSENT AGENDA**

- 6. REQUEST FOR APPROVAL OF GRANT AWARD – SANTA FE ARTS COMMISSION ARTWORKS PROGRAM; NANCY G. DICKENSON. (SABRINA PRATT)**
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.**
- 7. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – PHYSICALS FOR FIREFIGHTERS; CONCENTRA MEDICAL CENTER (RFP #07/03/P). (BRIAN CALDWELL)**
- 8. *[Removed for discussion by Councilor Wurzburger]***
- 9. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT AND PROFESSIONAL SERVICES AGREEMENT – IMMIGRANT ADVOCACY IN NORTHERN NEW MEXICO; SOMOS UN PUEBLO UNIDO. (RON QUARLES)**
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14. **DISCUSSION OF REPORT ON DOG PARKS AND REQUEST FOR APPROVAL OF FURTHER DIRECTION. (ANNE MCLAUGHLIN)**
15. *[Removed for discussion by Councilor Wurzburger]*
16. **REQUEST FOR APPROVAL OF JOINT POWERS AGREEMENT – DISSEMINATE SANTA FE INFORMATION ALONG WITH VISITOR GUIDES FOR PROMOTION OF CITY OF SANTA FE AT NEW MEXICO STATE/SANTA FE VISITORS INFORMATION CENTER; NEW MEXICO DEPARTMENT OF TOURISM. (TOM MAGUIRE)**
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**5. APPROVAL OF MINUTES:**

**DECEMBER 4, 2006**

MOTION: Councilor Ortiz moved, seconded by Councilor Dominguez, to approve the minutes of the meeting of December 4, 2006, as submitted.

VOTE: The motion was approved on a voice vote [Absent for this action: Councilor Calvert].

**INFORMATIONAL AGENDA**

**Report on Snow Removal**

Lawrence Ortiz, Streets Director, said presently staff is working on downtown ice removal, and working on streets within the perimeter of Paseo de Peralta loop, bounded on the west by St. Francis Drive. He said initially they were working with their own midnight crew, but last night they started with a second crew which was the Parks Division. Tonight there will be a third crew with the addition of personnel from the Water Division. He said tonight they will be working in three different areas in the downtown perimeter, with three graders, three loaders and seven dump trucks. The removed material is being stored along Old Taos Highway. They already have filled the area near Morales, with almost 200 loads of snow and ice.

Mr. Ortiz said he is working to deal with complaints throughout the City, whatever those may be. They have done about 95% coverage of the unpaved streets, although there are a few which haven't been done which are small cul-de-sacs. They still have a few areas to cover in area 2, which is Camino Cruz Blanca, Garcia and East Alameda, and will try to get those with a grader tomorrow when it warms. He said the main piece of equipment which can be used right

now are the graders. He said it is hoped to get to the residential areas as soon as possible, noting they did some today and will try to get more aggressive with that tomorrow.

Chair Heldmeyer asked what he means when he says he is going to start residential. She said, especially yesterday morning, she received a lot of complaints from streets which aren't major arterials, but are used as major commuter routes, and if these are what he calls residential streets.

Mr. Ortiz said he is speaking of subdivisions such as Pueblos del Sol or Casa Solana and such. They are going to try to eliminate some of the ice, but it is a challenge because there are a lot of cars parked there. He will try to get the middle portion of these streets passable, so there aren't a lot of ruts, noting he may have to use a grader.

Chair Heldmeyer said she is hearing complaints about Don Gaspar, Coronado, Galisteo, Armenta and other streets which are used a lot for commuting, and asked how those are classified.

Mr. Ortiz said he is working from a list of complaints, noting he has had about 500 complaints or requests regarding the streets. He is trying to work down the list in the order of what needs to be done. He said Armenta is substantially more important than a typical residential street, and they will continue to work to get those passable without ruts.

Chair Heldmeyer asked if the number of accidents occurring at different locations is being considered in deciding what to do first. Mr. Ortiz said at this point, they are trying to get the maximum coverage possible. He said if there is an accident and the Police Department requests something, they will respond to what they need and try to make that as safe as possible.

Chair Heldmeyer said she hopes Canyon Road is high on the list. Mr. Ortiz said Canyon Road is scheduled to be done Thursday at midnight for complete ice removal. Chair Heldmeyer asked if people are being asked not to park on any street which needs to be cleared, if possible, and if he is putting notices on cars on streets where there is a definite time for clearing. Mr. Ortiz said this is correct. He said Laura Banish is also issuing some press releases to help people understand what we need.

Councilor Wurzbarger said it would be helpful if the notices request people who need to park on the street to try to park on only one side of the street, noting at least one side of the street could be cleared. Mr. Ortiz will speak to Laura in this regard to see what can be done. Councilor Wurzbarger understands it has been very difficult, and it is clear to her that Santa Fe isn't prepared to deal with this level of a storm in the City. She knows the staff is doing an excellent job in trying to deal with insufficient equipment and too much snow.

Councilor Wurzbarger thanked the public for those who have been patient, which are most of them.

Councilor Dominguez said most of the winter season is ahead of us. He asked Mr. Ortiz if he is preparing for the next storm, and what is he doing differently.

Mr. Ortiz said they are preparing for the next storm, noting they have used a tremendous amount of material on this storm, and the next task is to ask for more money in the budget and order more material. He said currently there are enough materials to handle a storm of the magnitude we just had. He said they have used 3/4 of all material which was stockpiled on the past two storms. He said they are getting the vehicles prepared right now.

Councilor Dominguez wants to be sure the City provides the needed resources for the next storm.

Mr. Romero said he is using the Parks and Parking personnel to assist where possible, with smaller equipment to clear driveways. He is looking at ordering more plows to attach to the four-wheel drive vehicles so Parks crews can help. He said he is looking at using those in the neighborhoods and some of the areas Mr. Ortiz's crews can't reach.

Chair Heldmeyer said people have been patient, and we all know this is an unprecedented storm. She said we didn't do as much as possible for the first storm, so a lot of streets had ice and the snow came on top of the ice. She said we can't assume, as we frequently do, that everything is just going to melt away. We have to start preparing for "worst case." She said everyone appreciates the hard work done by people from various Divisions within Public Works around the clock. We need to give them the support they need in terms of appropriate equipment, and enough people to hit the storm right away.

Mr. Romero said senior staff has been meeting on this every day since it started. He said the Fire Department is ordering plows for their four-wheel drive vehicles so they can actually plow the road so they can get out of their respective fire stations. The City also has a contract with Youthworks to assist in clearing the ADA ramps and the bus stops in the downtown area.

Chair Heldmeyer hopes we will be better organized by Friday. Mr. Romero said we have a better handle of where equipment is, and we'll be able to get our hands on people and equipment more quickly.

#### **CONSENT CALENDAR DISCUSSION**

**8. REQUEST FOR APPROVAL OF MEMORANDUM OF AGREEMENT –  
HOUSEHOLD HAZARDOUS WASTE DAY; CITY OF SANTA FE; SANTA FE  
COUNTY AND SOLID WASTE MANAGEMENT AGENCY. (WILLIAM  
DEGRANDE)**

Councilor Wurzbarger asked if we are doing anything about the complaints we had last year about long lines, such as doing multiple days.

Mr. DeGrande he realizes there were problems last year. It was the first year it was done outside the building and the traffic pattern wasn't the best. Staff has met since then to discuss this, and to try to change some of the drop-off areas to make them more accessible and drop offs faster, and this is our plan this year

MOTION: Councilor Wurzburger moved, seconded by Councilor Ortiz, to approve this request.

VOTE: The motion was approved on a voice vote [Absent for this action: Councilor Calvert].

**15. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT –  
WEBSITE SERVICES FOR SANTA FE CONVENTION AND VISITORS  
BUREAU (RFP #07/07/P); STUDIO X, INC. (TOM MAGUIRE)**

Councilor Wurzburger asked who is responsible for coordinating across the City's different website to integrate these.

Mr. Maguire said he will be doing that. He has already met with City staff. The City will be using an off-the-shelf solution to website, but there will be total coordination between the two. He said the CVB is a design website, and the design elements may not cross over, but the content will do so. He said the CVB gets the higher level of traffic, the google search and such, so the onus is on them to provide links to go directly to the City's website.

Councilor Wurzburger asked if there would be links from this website to the CultureNet website. Mr. Maguire said there already are links between the CVB website and Culture Net.

MOTION: Councilor Wurzburger moved, seconded by Councilor Ortiz, to approve this request.

DISCUSSION: Chair Heldmeyer asked the difference between internet and website in this case.

Mr. Maguire said the advertising campaign and the internet presence on our website should have a look and feel that is the same.

Chair Heldmeyer asked when Vaughan is expected to have preliminary ideas about the advertising campaign. Mr. Maguire said they will be meeting on Thursday, January 11<sup>th</sup>. Chair Heldmeyer asked if the advertising will come back to Finance. Mr. Maguire said that hasn't been requested.

Councilor Wurzburger would like it to come back to Finance as an information item. Mr. Maguire said he will be happy to do this.

Chair Heldmeyer reminded him it is important to get Council approval.

VOTE: The motion was approved on a voice vote [Absent for this action: Councilor Calvert].

## **DISCUSSION AGENDA**

- 24. REQUEST FOR APPROVAL OF A RESOLUTION EXPRESSING THE GOVERNING BODY'S DESIRE TO EMPLOY A YOUTH CONSERVATION CORPS PROGRAM TO ASSIST THE CITY IN MAKING IMPROVEMENTS TO THE SANTA FE RIVER (MAYOR COSS, COUNCILORS TRUJILLO, CHAVEZ, WURZBURGER AND CALVERT). (ROBERT ROMERO, JANINE JOHNSTON)**
- A. REQUEST FOR APPROVAL OF SOLE SOURCE PROCUREMENT OF PROFESSIONAL SERVICES AGREEMENT – PROVIDE JOB TRAINING AND EMPLOYMENT FOR THE SANTA FE RIVER AND RELATED WATERSHED; YOUTHWORKS. (JANINE JOHNSTON)**
- 1) REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT – PROJECT FUND**

MOTION: Councilor Ortiz moved, seconded by Councilor Wurzburger, to approve this request.

DISCUSSION: Councilor Wurzburger said the information justifying the sole source was very helpful. She asked the source of funding for this project. Mr. Romero said the funding is coming from the CIP funding for the Santa Fe River Trail.

VOTE: The motion was approved on a voice vote [Absent for this action: Councilor Calvert].

- 25. REQUEST FOR APPROVAL TO START NEGOTIATIONS WITH AAA AND SANTA FE COUNTY TO SPLIT CITY AND COUNTY SERVICES AND FEDERAL AND STATE FUNDING ALLOCATIONS. (RUBEN LOVATO)**

*Items #25 and #26 combined for purposes of presentation and discussion.*

Councilor Wurzburger asked why we are discussing this – why are we talking about this split.

Ms. Rodriguez said two memorandums are before this Committee which are interrelated because of the issue of the City/County management of the Senior Centers. She said when this issue was being developed, Mr. Lovato wasn't available, and she participated in the meetings with the Deputy City Manager, Director of Senior Services Division, Mayor Coss and the Finance Committee Chair.

Ms. Rodriguez reviewed her December 1, 2006, Memorandum. She noted that the formal separation of the current consolidated program means the City and County would be responsible for its own senior programs, budget and facilities. It appears that the City would be stretched to continue to serve the 2,000 square miles of the County. She said the issue of the new, but not yet opened, Eldorado Center needs to be addressed. She noted that Speaker Lujan wants to be sure the Centers in his district won't be neglected with the opening of the Eldorado Center.

Councilor Wurzbarger said then the resources from the State won't grow, and the City will pick up additional responsibilities for Seniors in the City, plus adding the Eldorado Center.

Chair Heldmeyer said the per capita costs for providing services tends to be more expensive at the County centers because they are smaller and the overhead isn't broken into as many pieces as well as the distances in terms of time and travel expenses. It costs more per capita for a small Center in rural Santa Fe County than a large center in an urban area. She said we've been treating these costs in the past as if they're the same. However, the State will no longer be looking at it this way. Ms. Garcia has broken out the per capita costs for various things in the various centers.

Ms. Rodriguez said another factor is that we can't control the costs for things such as gasoline, vehicle maintenance and food. The grant basically covers food and personnel.

Councilor Dominguez asked what has happened after the discussions with the County. He doesn't want to ask the County to provide a service it can't provide, and the constituency to be affected by that.

Ms. Rodriguez said an agreement had been entered into with regard to the Eldorado Center which provides that those costs would have to be assessed and determined. The County is doing a study to determine those costs and to develop a plan with the City to split those costs.

Councilor Dominguez asked if they concur with the costs to run Eldorado. She said the estimate of some \$300,000, plus or minus, is based on personnel and other costs. The County has seen those figures, but has done nothing formally to agree to the costs.

Councilor Dominguez asked about the other Centers. Ms. Rodriguez said those are part of the MOU and they know those costs.

Councilor Ortiz asked if we know the consequences to the City if it removed itself from providing services in the County. Ms. Rodriguez said first of all, the City no longer would receive funds from the County for those centers. Then we would negotiate with Area Agency on Aging (AAA) to determine how the State and federal funding would be split. Staff has looked at various scenarios, one of which would be 50-50 based on population. Staff also has looked at the possibility if the City would receive about 20% of that amount. She said the City's contribution currently is about \$200,000 for the shortfall of the income for the centers. The City would get less income if we received none of the grant, and would be about \$200,000 short.

Councilor Ortiz said these discussions with the Speaker were the result of his concern for Senior Services in northern Santa Fe County as it relates to the opening of the Eldorado Center. He asked what arrangement resulted from these meetings. Ms. Rodriguez said no arrangement was made, but the Speaker expressed that he doesn't want those services cut if the City assumes responsibility for Eldorado. It is staff's position that if the County assumes responsibility for the Senior Centers, there would be better service to the Seniors in those areas.



Councilor Ortiz asked the response from the County to this point, that it would be advisable for the County to start assuming some of the responsibility for the Senior Centers. Ms. Rodriguez said the County has been willing to work with the City on these negotiations, and has looked at a plan to smoothly transition the centers.

Councilor Ortiz understands the Eldorado Center is set to open in January/February 2007. Ms. Rodriguez said it is supposed to be complete at that time. However, a part of the agreement is that it would not open until the funds are identified. Councilor Ortiz asked, given that condition, what is the timeline for opening the Center. Ms. Rodriguez said the timeline was discussed yesterday, but there is no firm date at this time.

Ms. Rodriguez said it would be a renegotiation process as detailed in her memo on Item #26. If the City decides to participate, there would have to be a renegotiation of the MOU.

Councilor Ortiz said when we had this discussion at RPA, Commissioner Sullivan was very clear that the funding would be in place if we stripped the funding from the Siler Road Bridge and gave it to the Center, and we wouldn't be in this situation. He said a compromise was made, the members of the RPA voted for this construction, noting he did not vote in favor of the construction.

Councilor Wurzbarger said that decision was made based on the very clear direction that the City would not be the agent running the Center. Ms. Rodriguez said the County hired Rita Maes, who is very knowledgeable in this area, and is a former City Senior Services Director.

Responding to Councilor Ortiz, Ms. Rodriguez said if the City decides to continue the negotiations to split the City and County, then Eldorado would not be an issue, because we would be saying that Eldorado is part of the County Centers.

Councilor Ortiz asked, if we go with this option, how much money would the City lose, noting although we would lose the grant money, we would also lose the expense of operating on the grant funds.

Councilor Ortiz said Option 2 would be a piecemeal approach for Eldorado, because it's the only new facility contemplated in the County.

Chair Heldmeyer said no, it's the only one which has been built. Other Centers are contemplated for Rufina Street and La Cienega.

Councilor Ortiz said given those potentials, and the history, he believes Option one would be the best.

Chair Heldmeyer said there is a "super" option which is to direct staff to negotiate a split between City and County Senior Services.

Ms. Rodriguez said this is staff's recommended action.

MOTION: Councilor Ortiz moved, seconded by Councilor Wurzburger to go along with the recommendation of staff.

DISCUSSION: Councilor Wurzburger understood staff to say that the County is ready to take this one.

Councilor Ortiz said the County can't do that. He said there was a discussion on Eldorado as to why we're building these centers without a clear, dedicated revenue stream to operate these centers. At that time Commissioner Sullivan specifically said the County would have the funding in place by the time the Eldorado Center was opened.

Councilor Wurzburger said she doesn't believe the City can continue to provide services for which it is not paid, and we are operating at a loss.

Councilor Dominguez asked if we approve Item #25, do we need to act on Item #26.

Chair Heldmeyer said if Item #25 passes as proposed, then we don't have to vote on Item #26.

VOTE: The motion was approved unanimously on a voice vote [Absent for this action: Councilor Calvert].

**26. REQUEST FOR APPROVAL OF BUDGET INCREASE CONTINGENT ON AMENDED CONTRACT FOR FUNDING WITH THE COUNTY OF SANTA FE – ELDORADO SENIOR SERVICES. (RUBEN LOVATO)**

No action necessary.

**27. REQUEST FOR APPROVAL OF SANTA FE FARMERS MARKET USE OF RAILYARD PLAZA AND ALAMEDA; THE SANTA FE RAILYARD COMMUNITY CORPORATION. (FRANK ROMERO)**

*Items #27 and #28 were combined for purposes of presentation, discussion and voting.*

Councilor Ortiz said then Item #27 is just for 2008. He asked, if we are going to pass this Resolution calling for policies and procedures, and it is merged with the previously passed Resolution, why would we preempt the Resolution and the purpose of the Resolution by granting what is being contemplated in Item #27.

Mr. Frank Romero believes it is because the Railyard Park is one of the open spaces which was considered in the previously passed Resolution, and because the Railyard Park, the

Plaza and Alameda are unique with different requirements, it is intended that this working group will address some of the issues which may arise a year from now when the park is open.

Councilor Ortiz said the larger issue is what the group will develop to determine what happens on the public spaces on the Railyard, whatever that may be, and the request to give some of the space to the Farmers' Market would fall within whatever this dictates. Or, if we approve this Farmers' Market use of the Railyard Plaza, would that preempt whatever the working group developed.

Chair Heldmeyer said it would preempt part of the working group.

Councilor Ortiz said it would preempt part or all. He said according to the information he received before the holidays, there is some theory that the Farmers' Market is entitled to exclusive use of the Railyard space, and this clearly isn't the case. Mr. Romero said the City is allowing the Farmers' Market to use the Plaza and the Alameda on Tuesdays and Saturdays. Councilor Ortiz said, irrespective of what this working group develops and the dictates of the previous resolution, this request is to give exclusive use to one group only, in advance of whatever this working group is supposed to be doing. Mr. Romero said this is correct.

Councilor Ortiz asked Mr. Czoski to comment.

**Richard Czoski, Railyard Corporation**, said the item before the Committee is only for part of the public spaces. There is a great deal of additional area north of the Plaza which can be used by the artists and other groups. He said all of those referenced in the Mayor's Resolution, came to the agreement that this would be an acceptable use of part of the Plaza and Alameda for a window of time. However, everything all the way to Montezuma Street is available. There is a great deal of space there on the easement that would allow others to set up and establish markets at the same time that the Farmers would be there.

Councilor Ortiz said he had heard erroneous information from the Farmers Market that the Farmers Market was somehow entitled to exclusive of public space under the master plan. He said the previous Resolution and the proposed Resolution in Item #28, contemplate developing policies for this two years from now. He said we are going to create this group and charge them with the task of developing policies with regard to the public space on the Railyard, and asked why we are giving a specific request for exclusive use one year in advance of when it will be available, and in advance of the development and approval of the policy dictates of the City – besides the fact that the Farmers Market wants it and has done a very good public relations effort at convincing a majority of us to do this.

Mr. Czoski said there are two reasons. The master plan does mention the Farmers Market as being an integral part and uses of public spaces, but it does not provide for exclusive use. He said he wants to clarify that they are not advocating exclusive use. It is for a portion of the public space and not the entire public space.

Councilor Ortiz said he finds nothing in the master plan that gives any group, the Farmers Market, Artists Market, or anyone, exclusive use of the public space on the Railyard. Mr. Czoski said this is correct.

Councilor Ortiz said there is nothing in the City's agreement with the Railyard Corporation which cedes the City's authority for that public space to the Railyard Corporation, and to allow the Corporation to make this decision. Mr. Czoski said that particular item isn't addressed in the amendment to the Agreement. The Railyard is charged with managing the public spaces in accordance with the master plan.

Councilor Ortiz said it seems clear to him that this request, which seems like a legitimate request which this Committee can support, is a request which should happen as the result of the working group. He asked why we are "jumping" this process, besides that there might have been an agreement reached by parties.

Mr. Czoski said one of the main reasons is because the Farmers Market needs this in order to borrow the balance of the funds they need to construct their building, and assurance is needed by the lenders that the Market would have a place to conduct its business. He noted the building isn't large enough for all of its vendors. He said this question was very carefully considered in the previous meetings which were held between representatives of the TPL, the Railyard and the City, with Suby Bowden representing the master plan drafters. It was thought this was a concept which was considered in the master plan and we would arrive at this conclusion in any case, and that the farmers are a critical part of this.

Councilor Ortiz said it was considered in the master plan, but not specifically put into the master plan. Mr. Czoski said it is in the master plan, but it doesn't say exclusive use, and they are not advocating exclusive use. He said nowhere in his letter which is part of this does it talk about exclusive use.

Councilor Ortiz quoted from Mr. Czoski's letter, "SFRCC also recommends that language be included in any agreement with the Santa Fe Farmers Market stipulating that use of the Plaza and Alameda [the public spaces on the Railyard] be specific to the Farmers Market and not assignable or transferrable to any other entity." Councilor Ortiz said then Mr. Czoski is saying that this language isn't exclusive.

Mr. Czoski said this language means that the Farmers Market doesn't have the right to assign any rights which are granted by the City to a third party, and these rights are specific to its use. If the Farmers Market goes out of business, it couldn't assign those rights unilaterally to another market of some kind, and this should come back to SFRCC as manager of that area and to the Governing Body.

Councilor Ortiz said he is in full support of the Resolution, but he has tweaking to do to the language of the Resolution, noting he supported the previous Resolution. He said to the extent granting the request doesn't impede or give a first priority to the Farmers Market in this

process, then he would support Item #27. He noted when the master plan was done, RFP's were issued, and the City met with the people who were the only ones who could respond to the RFP and gave them a level of first priority. If Item #27 is one of those kinds of requests by the Farmers Market and it doesn't participate in good faith with the group which will be developing what happens with the public spaces, and the Market tries to circumvent that process, or to develop exclusive language, then that isn't the intent of the Resolutions we're passed, the Resolution which he thinks we are going to pass, nor in the spirit of the Railyard master plan.

Councilor Ortiz said to say that somehow we are putting a higher priority on one group over the other isn't proper form. He said given some of the information which was spread in the community about this subject, he will remain committed to the dictates of the master plan and to what it actually says, and to go against that for anyone's benefit, will be something which will have the highest level of scrutiny with regard to this Railyard plan.

Mr. Czoski said, "We absolutely agree Councilor, and we are not advocating exclusivity."

Councilor Ortiz said he knows this, nor is TPL, but he is giving "fair warning," that if they're trying to slip in, to the exclusion of others, he doesn't think this is right, fair, nor in the master plan. He said the Mayor's Resolution as proposed, and Councilor Chavez's Resolution as passed, is the way to go, where a group works collaboratively to develop policies for common solutions.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Dominguez, for approval of Items #27 and #28, with the caveat that there is no exclusive use, but we are talking about one or two days, or half days, and that it is a large space and other people probably will be there at the same time, based on the plan which is being developed in good faith.

DISCUSSION: Councilor Dominguez said part of the discussion at Public Works, was that even on those particular days that the Railyard or the Farmers Market wants that space, artists will be able to use the Railyard as well.

Chair Heldmeyer said she too, received "hysterical" letters, and she went back to the master plan to refresh her memory. She found that the Farmers Market, apparently having been given bad advice, put out an email full of misinformation, casting aspersions on certain Councilors, and miscommunication of what is in the master plan. She said this is unfortunate, and Councilor Ortiz is saying we hope that was a one time aberration and the Farmers Market has learned from that, to be more collaborative and to work with other people to try to meet all the needs.

Chair Heldmeyer said she was told by two board members of the Farmers Market that currently they do not plan on using the building during the summer, noting this is in its brochure. This is because the market analysis of the patrons of the Farmers Market said they prefer an outdoor market to an indoor one. She said doesn't think of the contemplated building as an indoor market. The master plan discusses that the market will have big roll-up windows and there will be a seamless movement from "under the roof to not under roof," not an indoor/ outdoor, but an

area which is open to nature, but has a roof. She noted this is sort of a standard form for Farmer Markets in the nation. She believes this is a tactical mistake by the Farmers Market and it needs to rethink this as well. She said this has led to some of the pressure to get as much space on the Railyard as they can, noting this is more than 40 spaces they will need somewhere else in the summer.

Chair Heldmeyer said "density of uses" is discussed in the master plan and talks about shared uses and things happening at the same time, and artists, and farmers and cottage industries being there at the same time. She believes the fear engendered by the email was that if other people were there they are going to "knock the farmers off the Farmers Market." This was never the intent, nor the intent of the master plan and it doesn't have to be the intent. She said this whole group can participate in discussions about what will happen in this public space, which is an appropriate way to deal with this. She said exclusive use was never the intent and really doesn't meet the needs of the farmers. She has heard from the farmers and the artists that when they have participated together previously, these groups provide customers for each other, and something that Item #28 should focus on, to make it something which is more lively and more uniquely Santa Fe.

**FRIENDLY AMENDMENT:** Councilor Ortiz proposed an amendment to the Resolution in Item #28, on page 2, line 8 as follows: "ex officio representatives." He said he doesn't know who these people are; doesn't believe they have any authority; and the people who have authority should be making the decision. **The amendment was Friendly to the maker and second.**

Councilor Wurzbarger would encourage the Farmers Market to really look at the building design as described by Councilor Heldmeyer, to have this synergy. She said the reverse of this synergy is to have 40 vacant spaces in the summer, and close the doors and put up blinds.

Chair Heldmeyer said if they aren't going to use the space, they should let someone else use it. However, she has been told they don't plan to use it in the summer except during inclement weather.

Councilors Ortiz and Wurzbarger asked to be added as cosponsors.

**VOTE:** The motion, as amended, was approved on a voice vote [Absent for this action: Councilor Calvert].

**28. REQUEST FOR APPROVAL OF A RESOLUTION ORGANIZING A WORKING GROUP TO MAKE RECOMMENDATIONS TO THE GOVERNING BODY REGARDING POLICIES AND PROCEDURES, MANAGEMENT; MAINTENANCE AND OPERATIONS, AND BUDGET FOR THE RAILYARD PARK, PLAZA AND ALAMEDA (MAYOR COSS). (ROBERT ROMERO AND FRANK ROMERO)**

See action under Item #27 above.

*Councilor Calvert arrived at the meeting at this time.*

**29. REQUEST FOR APPROVAL OF BUDGET INCREASE (GENERAL FUND) FOR SALARY ADJUSTMENTS PURSUANT TO SANTA FE FIREFIGHTERS ASSOCIATION COLLECTIVE BARGAINING AGREEMENT. (KATHRYN RAVELING)**

Chair Heldmeyer explained the contents of the packet, noting the Firefighters negotiated differently than the other two unions whose contracts provide that for midyear budget increases, they need to be in negotiations with the City. The Firefighters negotiated its specific change and the reason it is before us at this time. It is anticipated the other two negotiations will come before the Committee at the next meeting, which will be the midyear budget adjustment meeting and will include a more comprehensive package of a number of issues which need to be addressed at midyear.

Mr. Buller said he has begun negotiations with AFSCME and police, and will continue meeting through next week, so this process is well under way.

Councilor Wurzbarger said this was part of the deal, and to what this Council agreed. She understands that gross receipts tax revenues are up, and a motion with respect to the Firefighters has no impact with respect to the others which are in negotiation. Ms. Raveling said this is correct.

**MOTION:** Councilor Wurzbarger moved, seconded by Councilor Dominguez, to approve this request, with the understanding that this action has no implication or commitment in terms of the Police Officers Association, AFSCME or non-union employees, and is just for the Firefighters.

**DISCUSSION:** Councilor Wurzbarger said this is being done because this is a previous agreement, and it seems quite clear that the agreement was based on whether or not gross receipts taxes were up, and they are up. She said we have to do what we agreed to do.

Councilor Dominguez noted page 2 of Ms. Raveling's memorandum provides, "To end FY05/06 with a +6.17%, it required a +11.4% for the last six months." He asked her to comment on this.

Ms. Raveling said she included a number of different scenarios in the packet. She said the gross receipts tax, right now, is up. However, she was trying to point out that the 7% goes against relatively low months a year ago, and the second six months are the months when the State started compensating the City for the change in the statutes. She said the next months comparison would be higher. She provided the scenarios so the Committee could make this decision. She remains somewhat cautious about the revenues in light of the second six months which are going against higher increases. She said now we're going to compare those high

increases which really should have been spread out over twelve months, but were in the last six months. She said we are "up against that" to be able to maintain the overall level for the fiscal year.

Chair Heldmeyer asked Ms. Raveling if she is comfortable with the 4%. Ms. Raveling said yes, as comfortable as she can be, noting it is amazing how fast the bottom can fall out of gross receipts taxes.

Ms. Raveling said this could be offset with GRTs from the many major construction projects right now, and she believes we can get through the fiscal year in good shape. She is recommending bringing it 70 to 4%, which is \$31,700.

Councilor Wurzbarger said in the negotiation, to which we agreed, it didn't say, "1.5% base rate adjustment if the GRTs are up 6% or 7%, but used the word "up."

Ms. Raveling said some of the wording isn't always clear, and she would imply it just can't be "up," it has to be up enough to cover the increases. She feels the GRTs are up sufficiently to cover just the Firefighters at this point. Responding to Councilor Dominguez, Ms. Raveling said this applies only to this bargaining unit.

Chair Heldmeyer said this is an object lesson. Staff initially thought the same wording had been negotiated for all three unions, but that isn't the case. She said we need to be careful about the wording in the contracts, and that it says exactly what we mean in writing. All three unions don't have this wording. The idea of starting negotiations earlier is to give the kind of careful legal attention it deserves, just like any other complicated contract.

VOTE: The motion was approved unanimously on a voice vote.

**30. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO IMPLEMENT A REDUCED ANNUAL FEE FOR DOWNTOWN TOUR COMPANIES (COUNCILOR ORTIZ). (ROBERT ROMERO, BILL HON AND WALTER ROYBAL).**

**A. REQUEST FOR APPROVAL OF BUDGET DECREASE – PARKING ENTERPRISE FUND.**

Councilor Ortiz said this change is in response to one of his constituents who is a tour bus operator, who told him that because of a decision by the New Mexico Public Regulation, her insurance has increased by 500%. She said the City increased the fees to \$7,500, and requested the City to reduce its fee to what it charged two years ago. This Resolution accomplishes this. He said, in his research, he found the City has been charging these fees without either an ordinance or resolution in place which is strange. This resolution would ease the financial burden on the tour bus operators as well establishing the City's authority to charge these fees.



Mr. Hon said the fee is \$7,500 annually, and this reduces the fee to \$5,110 through April 30, 2009, when it will return to \$7,500.

Councilor Ortiz said normally he doesn't support reductions, but he believes this is a worthy request and the costs easily can be borne by the Parking Division.

MOTION: Councilor Ortiz moved, seconded by Councilor Wurzbarger to approve this request.

DISCUSSION: Responding to Councilor Calvert, Mr. Hon said there was a request three years ago to increase the number of spots which could be used by the tour operators because there were more than two operators. Previously, there was a lottery for the spots if there were more than two, and two operators would be chosen, and each would be given a spot which was rotated. The tour operators then came to the Council and said there are only three operators who have been in the lottery for several years, and asked if each could have a location. A location was added in front of La Fonda on San Francisco, with two operators operating out of the spot under the clock. This was done through a nonexclusive license agreement and fee approved by the Council.

Councilor Ortiz said then the City could charge the fee because of the City's agreement with the tour operators. Mr. Hon said this is correct, and an ordinance or resolution was not adopted. Mr. Hon said they did advertise in the newspaper inviting any interested tour operators to submit a letter of intent, but they only received three, noting there are only three active operators in Santa Fe.

Councilor Calvert asked if the move caused them to lose money, or is that they had to pay more for insurance.

Councilor Ortiz said he was trying to address both issues.

Chair Heldmeyer said when this change was made all three operators said they were okay with that increase, although Councilor Ortiz's constituent complained at some length about what the PRC was doing to her in terms of insurance and bonding and such.

Chair Heldmeyer asked if there has been a decrease in the use in services since three operators were licensed to operate.

Councilor Ortiz said his constituent didn't address that, although he can ask her, and she would be willing to testify. He can have this answer by Council.

Chair Heldmeyer would like to know if business is down before she votes

Councilor Wurzbarger asked the financial loss to the City. Mr. Hon said the loss to the City would be \$7,170 for the two-year period, and then the cost goes back to the \$7,500.

VOTE: The motion was approved unanimously on a voice vote.

**31. REVIEW OF AND POTENTIAL APPROVAL OF ACTION ON AMENDMENTS OF RESOLUTION NO. 2006-43, AMENDING THE GOVERNING BODY PROCEDURAL RULES REGARDING COUNCIL MEETING START TIMES. (GALEN BULLER)**

Chair Heldmeyer said this is before the Committee for a six-month review.

Councilor Wurzbarger said she is unhappy with the starting time, which she believes has resulted with always starting evening sessions late. It doesn't give Councilors the opportunity to interact over dinner which can be an informative process, particularly when under stress and there isn't time to discuss all the issues. She said it gives us less time to do our business, and she would like to return to the 4:00 p.m. start time.

Councilor Ortiz said he doesn't mind the early start time, but this amendment was made in consideration of Councilors who have less flexible work schedules, and he would defer to the three Councilors who work with the State and Councilor Calvert about what they want to do. He also would like to go back to a 4:00 start time, but if that would cause hardship where Councilors would miss meetings, that would be a detriment to the Council.

Councilor Calvert said his standard hours are 8:00 a.m. to 4:30 p.m., if there is no overtime or bad weather. He wouldn't be able to make the beginning of several meetings.

Councilor Dominguez said he would have a hardship if the time were to be changed to 4:00 p.m., and couldn't come until about 4:30 p.m. He understands Councilor Wurzbarger's concerns, and wonders if there are things we can do procedurally to speed things up. He asked if it is typical to have long Executive sessions.

Councilor Wurzbarger doesn't recall as many executive sessions in the first four years. She is concerned about getting business done and doesn't want our constituencies sitting and waiting while the Council is in executive session for 1½ hours. She said everyone works, noting she gets up at 5:30 a.m., and when she doesn't get home until midnight, she isn't very good at 5:30 a.m. She said the new start time has qualitatively changed the way the Council is responding, and the one hour makes a difference. She said if we can't change the time, then we need to look at restructuring of the agendas. For example, hold a series of meetings on just land use cases, and not do the afternoon meeting the way we do it currently. She said it isn't working well for her, nor for the citizens.

Councilor Dominguez is willing to consider restructuring the agenda.

Councilor Calvert said regardless of what time we start, he doesn't think we can do anything about the executive sessions, and people probably still will be waiting for us. He said one problem is the Consent Agenda. He said some members of the Council aren't on either Finance or Public Works, and they tend to air questions at Council. He said if they have questions, perhaps those could be resolved prior to Council which would expedite the process.

Chair Heldmeyer pointed out that there are a few items which go through the Committees and end up just as confusing, and those are the ones which legitimately should be pulled. She said perhaps we need to think about a new procedure for that

Chair Heldmeyer suggested having executive sessions at a different time. She said one reason we started having them during the break is because we pay the attorneys by the hour, and it was deemed appropriate to have them earlier. She said if the executive session will be lengthy, it could be scheduled at the end of the meeting. She agrees that the issue is people sitting in the Council Chambers waiting for something which doesn't start until 8:30 or 9:00 p.m., in the evening session which should start at 7:00 p.m.

Councilor Ortiz said, in deference to the Mayor who sets the agenda along with the City Manager and the City Clerk, the awards and informational items take up the first 40-45 minutes of every agenda. He said although there is a purpose for these, they take time, and staff is sitting here earning compensatory time or overtime. He suggested reorganizing the agenda to give public awards prior to the meat of the agenda which would save all of us a lot of time, although he doesn't know how to deal with the executive sessions. He said the agenda needs to be coordinated and to determine what we really need to have and what we don't, and perhaps executive sessions could be held on another day when a majority of the Councilors are here, such as a work/study session on Monday which is when most of us are at the City Hall.

Councilor Ortiz said, given there is public access, and there is a dedicated audience, we need to be considerate with them in dealing with some of the issues in the evening. However, we need to decide how to get through the afternoon session as quickly as possible.

Councilor Dominguez said we could have meetings dedicated to awards, instead of having to do business on top of those.

Councilor Heldmeyer said she was thinking about awards and information items at 4:00 p.m., with the meeting to start at 5:00 p.m. She said perhaps moving the consent agenda right after 5:00 p.m., so staff won't have to sit through awards and informational items

Councilor Wurzbarger suggested trying a start time at 4:30 p.m. for a while. She likes the idea of limiting the 4:00 p.m. session, saying most of the awards we give could wait, although there are situations where that isn't possible. She believes these could be sequenced. She wants to see the afternoon session compacted, and move the executive sessions to a special meeting. She would like to try this to see what happens.

Mayor Coss said these are good suggestions, and we can look at how we do presentations, because those do take a chunk of time. He said we also can look at executive sessions as well. He said he previously spoke with Councilor Wurzbarger about scheduling a special meeting to move some planning and land use cases forward which are stacking up.

Councilor Heldmeyer would like the City Manager to visit with the Councilors who aren't on Finance Committee with regard to these ideas and get their thoughts about this.

Councilor Calvert likes the concept of doing presentations and such at 4:00 p.m., with the actual meeting to begin at 5:00 p.m., including the Consent Agenda.

MOTION: Councilor Wurzbarger moved, seconded by Councilor Calvert, to ask Public Works to consider the options proposed, including the idea of starting at 4:30 p.m., with presentations and other agenda items, with the formal meeting starting at 5:00 p.m., beginning with the Consent agenda.

VOTE: The motion was approved unanimously on a voice vote.

### **32. REVIEW OF FINANCIAL REPORT FOR DESIGN WEEK 2006. (CRAIG FIELS)**

A letter dated January 3, 2007, to Craig Fiels, from Dr. Lee Reynis, Director, BBER, is incorporated herewith to these minutes as Exhibit "1."

Chair Heldmeyer said this is on the agenda so people can see how much we spent on it, the sponsors, and such.

Councilor Wurzbarger said she just received this information and wants time to study it. She would like to know what Design Week cost the first year and what it cost this year. She wants to know the 2005 and 2006 attendance, as well as the economic benefits to the City, in terms of jobs created, gross receipts and all the measures we typically use to show an economic benefit.

Chair Heldmeyer wants to know how many people actually attended, unduplicated people, noting several people went to several things.

Councilor Wurzbarger noted the measurement used was done by somebody who was standing there with a clicker, and hopes there is a way to get to this number.

Councilor Dominguez also would like to know the intent of Design Week in terms of economic development.

[Mr. Fiels response was inaudible]

MOTION: Councilor Ortiz moved, seconded by Councilor Calvert, to postpone this item to the first meeting in February.

MOTION: The motion was approved unanimously on a voice vote.

### **33. OTHER FINANCIAL INFORMATION**

#### **A. REVIEW OF GROSS RECEIPTS TAX AND LODGERS' TAX TO DATE. (KATHRYN RAVELING)**

Ms. Raveling reviewed the information in the Committee packets, noting for the first six months the City GRTs are up 7.13%, and for the first five months Lodger's Tax is up 6.68%.

Chair Heldmeyer asked why the last Lodger's Tax increment produced so little funds. Ms. Raveling said she doesn't have a theory. However, there has been a tendency not to pay in December and make it up after the first of the year, but they do have to pay interest and a hefty penalty.

### **31. MATTERS FROM THE COMMITTEE**

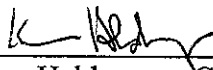
Councilor Calvert asked to be added as a sponsor on Item #22 under the Consent Agenda establishing the Santa Fe River Commission.

Councilor Wurzbarger requested at the first meeting in February, that the Economic Development Group be asked to report to the Committee on this year's plan and what was accomplished overall.

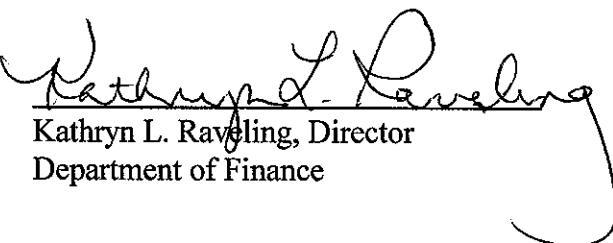
### **32. ADJOURNMENT**

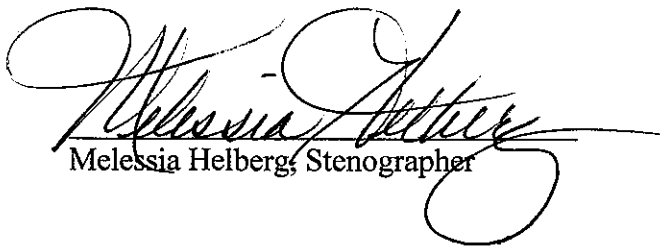
Chair Heldmeyer reminded the Committee that the next meeting will be the midyear budget review, and we are supposed to have a comprehensive packet from the administration at that meeting covering the issues which have been brought up in the past six months.

There being no further business to come before the Committee, and the Committee having completed its Agenda, the meeting was adjourned at 7:13 p.m.

  
\_\_\_\_\_  
Karen Heldmeyer, Chair

Reviewed by:

  
\_\_\_\_\_  
Kathryn L. Raveling, Director  
Department of Finance



Melessia Helberg, Stenographer